

Warinner Family Scholarship Fund

Dear Mr. or Mrs. Reference,

As a member of Tuckahoe Presbyterian Church, I am eligible to apply for an educational grant through the Warinner Family Scholarship Fund of Tuckahoe Presbyterian Church.

A primary step in the application process is to submit a letter of recommendation from (a member of Tuckahoe Presbyterian Church)(a teacher who has observed my classroom performance). The reference letter should highlight your experiences with me (at Tuckahoe)(at XXXXXXXX High School) and provide your opinion of my eligibility for review by the Warinner Family Scholarship Committee.

(Use this space to add information which may be of interest to the reference. This may include the institutions to which you have applied, or already been accepted. You could remind the reference of the classes in which you are interested or a profession that you hope to pursue.)

Please note that the contents of the letter will NOT be shown to or discussed with me or with anyone not a member of the Nominations Committee. You are free to discuss the information with me at any time, if you so desire.

If you are willing to serve as a reference, please send a letter, addressed to Mr. Greg Blevins in the enclosed envelope, as soon as possible. If you are unable to provide such a letter, please notify me, so that I may arrange for an alternative reference. Since my application is due by February 28th, an early reply would be appreciated.

Thank you for your assistance.

Yours in Christ,

(Your Name Here)

